

The Villages Convertible Club Policies

1. Membership/Participants/ Vehicles for VCC Sponsored Trips/Events

- a. Memberships are open to all Villages' residents who have a convertible housed in The Villages. Memberships can be obtained on the club website at www.thevillagescc.com. New memberships are \$40 per couple or single & guest which includes 2 name badges and a small removable VCC sticker for the windshield. Renewals are \$25 per couple or single & guest. A signed waiver form must be on file with The Villages Recreation Department.
- b. The limit of attendees on any trip or event is two individuals per membership. Any individual may accompany a single member and any individual may substitute for one of a couple. Exceptions will be made on a case by case basis for those households that have a child or other dependent family member living with them.
- c. Members' club-registered convertibles must be driven to club-sponsored events unless unforeseen mechanical problems prevent the vehicle's use.
- d. Due to the size of the club, additional guests are not permitted on any club trip or event.
- e. Any new membership paid on October 1 or later will also be good for the following year.
- f. Renewal of membership is opened on October 15 for the following year. Any current member who has not renewed by December 15 will be dropped from the next year's membership list. If they wish to rejoin the Club they must join as new members and pay \$40.

2. Trip/Event Registration

- a. All trips and event registrations will be made on the club website www.thevillagescc.com.
- b. Once the registration for an event has closed, the only venue for purchasing tickets to an event will be via the Members-to-Members Forum accessed through the website.
- c. Participants on a trip/event should meet and depart from the designated trip departure location unless prior notice is given to the leader. Participants are expected to follow the pre-arranged route and schedule. Participants should arrive at the meeting point on time. Only one meeting point will be used per event. Activities north of The Villages will use Laurel Manor Recreation Center and those south of The Villages will use Eisenhower Recreation Center. The trip/event leader will designate the meeting point.

3. Trip/Event Planning and Finances (additional details are found in the Trip Guidelines)

- a. Trip and event prices will be established by the VP of Trip Planning or President in consultation with the trip/event leader. Final prices reflect the exact cost and tax owed to the vendor. The Club does not add on any extra fees.
- b. All official communications regarding trip announcements and deadlines must be made through the VP of Trip Planning (who informs the VP of Communications).
- c. Any agreement requiring a financial commitment of the club (e.g. pre-pays, deposits, guaranteed minimums, etc.) must be pre-approved by the President or VP of Trip Planning.

4. Cancellation Policy

- a. The club has a no refund policy. Once a reservation is made for a trip or event the individual owns it (this policy is similar to The Villages box office). If someone is unable to attend, they will be able to offer the reservation for sale at the price paid or less on the Members-to-Members Forum. With the size of our club the board members cannot process exceptions such as cancellation refunds.

5. Trip Meals

- a. Most club trips involve a meal where the club provides the restaurant with an advance estimate of attendees so the restaurant can staff adequately to serve us in a timely fashion. It is important that you participate in the scheduled meal if you are registered to do so. You must inform the trip leader if you are not participating in the meal portion.

Please also read the following information found on the VCC Membership Page and the Members Only Page:

VCC Dining Out Guidelines

VCC Trip Guidelines

VCC Leaders' Roles and Responsibilities

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